**ENJOYING AND ACHIEVING AT HRC**

**Our priority is to promote a welcoming, safe environment where everyone can enjoy their time at college and have the opportunity to achieve their potential.**

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| **You can expect:-**A welcoming and safe environment where :-* There is zero tolerance of bullying and harassment
* You are shown how to keep yourself and others healthy and safe
* You know where to go for help with personal matters including welfare and finance
* You have the opportunity to appreciate the beliefs and cultures of others

A high quality learning experience including:-* Clear information about the college, your course and what you need to do to pass
* Inspirational teaching, with additional learning support if you need it
* Opportunities to review your progress and set personal targets with your tutor
* Clear, fair and prompt assessment of your work
* Access to a range of enrichment activities and a chance to make a positive contribution to college life
* Opportunities to comment on your course and time at college
* Information and guidance that helps you make informed choices about your future
 | **You will be expected to:-****In general:*** Respect the rights and views of others
* Not use language or behaviour that could offend
* Wear your ID card so it is visible
* Use college buildings and equipment safely and carefully
* Follow all college policies and procedures

**In learning:*** Be on time and prepared for all sessions on your timetable
* Meet all deadlines and targets
* Complete course work and exams to the best of your ability without copying or cheating
* Tell the College in advance of any sickness or lateness

We’re confident you’ll be able to meet these expectations. So please remember:**B e safe****R espectful****A lways polite****V isible ID****O n time** |
| We agree to meet the above ‘Enjoying and Achieving at HRC’ standards. Date; Student print nameSigned student Tutor print nameSigned tutor\* Keep a signed copy with the signed Start Up checklist in the student file |