The Learner Profile 2017

Starting the Learner Profile (learner role)

- 1. Learner logs into the laptop/PC.
- 2. Should go straight to the learner moodle page. If not, learner needs to go to moodle, as below:

Welcome to Chrome X Moodle@HRC X C Microsoft Office Home X	θ.	- 0	×
$\leftarrow \rightarrow \mathbb{C} \cap [\hat{\mathbf{a}}]$ Secure https://vie.hrc.ac.uk		\$:
The quick access, passe your bookmarks here on the Bookmarks bar, import Bookmarks now HRC Moodle STUDENT SERVICES + IT INFO + MY FUTURE + SAFEGUARDING STAFF +	You are not logged	in. (Log in)	Î
This is Moodle. Click here to find out more!			l
The New Term Starts!	LATEST ANNOUNCEMENTS		l
Welcome to all new students: Welcome to all new students starting with us this year & if you were with us last year, welcome back! ●○○	4 Sep, 13:03 Richard Scott Student IT Support - Lear Centre 4 Sep, 00:24 Sam Kennedy Seen ProPortal yet? Click find out more 4 Sep, 00:17	ning . here to	l
My Courses My Courses English & Maths Maths My Course Search My Course Search My Course Search My Course Search	Sam Kennedy This is Moodle. Click here out more! 30 Aug. 11 20 Mark Deeks 2017 PRESHES FAIRS 22 Aug. 08 24 Richard Scott Learning Centre (LC) - 'Be the Week' Richard Scott Learning Centre (LC) - 'Be the Week' 5 Jul, 08 25 en	to find bok of	
# A D 🚺	(5) [[コロン コロン 10:03 08/09/20	3 017

3. Click on ProPortal. (No need to actually log into Moodle itself for this). Learner sees this:



4. Click Launch ProPortal. Will display the page below (the learner's ProPortal dashboard).



5. Hovering on Learner ILP (top right) and then into "Achieving My Career Goals" will bring up the screen below:

🗋 Welcome to Chrome 🛛 🗙 🏫 !	Moodle@HRC x 🗸 🎢 HRC Moodle: ProPortal: 1 x 🖉 🧟 Achieving My Career Go: x 🗸 🚺 Microsoft Office Home 🛛 x	Θ -	o ×
← → C ☆ 🔒 Secure https:	// ppweb.hrc.ac.uk /ProPortal/pages/ilp/promonitor/10_2/LearnerILP/aftermycourse.aspx?studentref=ASKE%2bJmBHjk%3d&academicyearid=17/18		☆ :
For quick access, place your bookmarks here	e on the bookmarks bar. Import bookmarks now		
oroo(rtal	Isabella 17/18 ▼	Polycarpou etings And Co	About
My Comments 1 My Meetings All This Year Group By Month	Achieving My Career Goals Isabella Polycarpou (343098)	Regional (College
No Records	What are your career goals? How I like to learn		
	Actions teachers can take to support me		2
	Select the option that best describes your goalSelect		
Compass Computer Consultants Ltd		Timeou	t: 20 mins
🚛 🔎 🖽 🌖 📰		د 🗉 🖻	× 10:05 08/09/2017

- Learner completes the three written sections **and** the dropdown option.
 Save.
- This completes the learner contribution to the Learner Profile.
 - 8. Tutor goes to promonitor and to the group, i.e. the screen below:

🕒 IAM Clo: × 🚺 Office 3: × 🚺 Job j	orol × 😨 General ×	🙃 learnin	ig x 🚯 STAFFNE X 🔄 ProMoni X 🔄 ILP for le X 🏫	Course: X	Staff Pr =	×	0		×
← → C ☆ 🖨 Secure https://pmw	/eb.hrc.ac.uk/promonitor	/studentgro	pup/studentgroup.aspx?studentgroupid=5xglSvOwtF0%3d					\$	0
Managed bookmarks For quick access, place	your bookmarks here on the	bookmarks t	oar. Import bookmarks now	20/08/1999			-		-
MAINTENANCE		341436	Lucas Kadis	19/07/2001	м	2	-		Î
Student Group Students Teachers		340085	Michael Kyriacou	25/10/2000	м	2	-		
Copy Markbook Data Create Tutor Group		340750	Trevaughn Lindo	21/07/2001	м	2	-		
Create Student Group	<u>.</u>	338700	Kleran McDaniel	09/10/1999	м	2	-		
	- <u>-</u>	339972	Emily Middleton	04/04/2001	F	2	-		
		343275	Chloe Norris	03/05/2001	F	2	-		
		343249	<u>Nfalie Nyumah</u>	07/06/1999	м	2	-		
	2 A 🖓	339984	Sam Pettican	28/02/2001	м	2	-		
		343098	Isabella Polycarpou	05/01/2000	F	2	-		
	- <u>-</u>	340673	Jamie Rata	21/02/2001	м	2	-		
		340354	Nate Ridgewell	07/08/2001	м	2	-		
	. 🙃 🙁	240024	Jack White	04/12/2000	м.	-	-		-
= o 🗆 🥭 🔤 🧿	🗊 🏴 🤤	-	<u>wa</u>	👝 😳 🗠 🥌 🖻	s 😨		, 9	■ "□ ⊲× = 1 08/0	0:34 19/2017

9. Click on the individual learner to open the following:



11. Click on "Further Details" to open this screen:

🗅 IAM Clot 🗙	Office BC × C Dob prof × C	😨 General 🗙 🕢 😨 learnin	g 🗙 🚺 STAFFNE 🗙 🔛 ProMoni 🗙	🖳 ILP for 🗄 🗙 👘 Course: 🗄 🗙 🚺	🔄 Staff Pr 🛛 🗙		
> C &	Secure https://pmweb.hrc.ac.	uk/ProMonitor/ILP/Inform	ation/furtherdetails.aspx?pmstudentid=	hgCrWIW3HJE%3d		\$	0
Managed book	marks For quick access, place your bookn	marks here on the bookmarks b	ar. Import bookmarks now				
	Learner Details						
	Further Details	General Learner I	Details				
	Academic Fendback Study Programme Ny Attendance & Punctuality Information I Have Read Parent/Carer email address Learner ILP Qualifications On Entry BKSB Assessments Course Targets Achieving My Career Goals						
	Study Programme	Personal email	bellapoly5@gmail.com				
	My Attendance & Punctuality						1.1
	Information I Have Read	General Notes					
	Parent/Carer email address						
	Longer TLD						
	Qualifications On Entry						
	BKSB Assessments						
	Course Targets	Learner profile:					
	Achieving My Career Goals	including potential					
	My SMART Targets 0	barriers to learning					
	My Attendence & Punctuality General Notes Information I Have Read Parent/Carer email address Learner TIP Gualifications On Entry BISER Assessments Learner profile: Course Targets Tutor update Achieving My Career Goals Uploaded Documents 0 Subject Subject Work Exp Sign-off; Addictions and Comments Ompleter Work RAG & Risk Indicators Compare Addicators						
	Uploaded Documents 0	Goals' page)	ner profile: update ung atterning ther fields see sving My Career i page) k Exp Sign-off: earner be cor Work				
	Subject Reports						
	Support						
	Additional Learning Support	Work Exp Sign-off:					
	Plan 0	completed the total					
	RAG & Risk Indicators	number of Work					
	Meetings And Comments	required (for their					
	 All Meetings Current Ac. Yr. 	level of Study					
	Group	Programme)?					
	Comments 1						
	Manage Learner Meetings	Next Of Kin Detai	Is				
		a a -				1	10:36

10.Tutor completes "Learner Profile" section (Tutor view on learner and learning style/needs along with any potential barriers to learning).

11.Tutor can then generate the learner profile (at student group level) via the reports tab on promonitor - same as last year.

